

## Annex 2

| Directorate                             | Cost Centre Description                                                   | Mandatory/Discretionary | Legislation                                                                                                                                                                     |
|-----------------------------------------|---------------------------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Central Services                        | Tonbridge Castle Gatehouse                                                | Discretionary           | Section 17 of the Crime and Disorder Act 1998                                                                                                                                   |
| Central Services                        | Community Safety                                                          | Mandatory               |                                                                                                                                                                                 |
| Central Services                        | Media and Communications                                                  | Discretionary           |                                                                                                                                                                                 |
| Central Services                        | Local Land Charges                                                        | Mandatory               |                                                                                                                                                                                 |
| Central Services                        | Industrial Estate                                                         | Discretionary           |                                                                                                                                                                                 |
| Central Services                        | Commercial Property                                                       | Discretionary           |                                                                                                                                                                                 |
| Central Services                        | Vale Rise Depot                                                           | Discretionary           |                                                                                                                                                                                 |
| Central Services                        | Licences - Fee paying                                                     | Mandatory               |                                                                                                                                                                                 |
| Central Services                        | Licences - Non Fee paying                                                 | Mandatory               | Licensing Act 2003. Various legislation based on type of licence.<br>Licensing Act 2003. Various legislation based on type of licence.                                          |
| Chief Executive                         | Community Development                                                     | Discretionary           | S11 and Care Act 2014                                                                                                                                                           |
| Chief Executive                         | Safeguarding                                                              | Mandatory               |                                                                                                                                                                                 |
| Chief Executive                         | Elections - Electoral Registration                                        | Mandatory               |                                                                                                                                                                                 |
| Chief Executive                         | Elections - Conduct of Elections                                          | Mandatory               |                                                                                                                                                                                 |
| Chief Executive                         | Grants & Payments - Charitable & Voluntary Organisations                  | Discretionary           |                                                                                                                                                                                 |
| Chief Executive                         | Grants & Payments - Citizens Advice Bureaux                               | Discretionary           |                                                                                                                                                                                 |
| Chief Executive                         | Climate Change                                                            | Discretionary           |                                                                                                                                                                                 |
| Chief Executive                         | Economic Development & Regeneration                                       | Discretionary           |                                                                                                                                                                                 |
| Chief Executive                         | UK Shared Prosperity Fund                                                 | Discretionary           |                                                                                                                                                                                 |
| Chief Executive                         | Refugee Assistance                                                        | Mandatory/Discretionary |                                                                                                                                                                                 |
| Finance & Transformation                | Housing Benefits                                                          | Mandatory               |                                                                                                                                                                                 |
| Finance & Transformation                | Local Revenue & NNDR Collection                                           | Mandatory               |                                                                                                                                                                                 |
| Finance & Transformation                | Council Tax Support                                                       | Mandatory               |                                                                                                                                                                                 |
| Finance & Transformation                | Treasury Management & Banking - Treasury Management                       | Discretionary           |                                                                                                                                                                                 |
| Finance & Transformation                | Treasury Management & Banking - Banking Arrangements                      | Discretionary           |                                                                                                                                                                                 |
| Finance & Transformation                | Drainage Board Special Levies                                             | Mandatory               |                                                                                                                                                                                 |
| Finance & Transformation                | Liaison, Support & Advice                                                 | Mandatory/Discretionary |                                                                                                                                                                                 |
| Finance & Transformation                | Street Naming and Numbering                                               | Mandatory               |                                                                                                                                                                                 |
| Planning Housing & Environmental Health | Development Management - Fee Earning                                      | Mandatory               | Town & Country Planning Act 1990 (as amended), Planning and Compulsory Act 2004 (as amended).                                                                                   |
| Planning Housing & Environmental Health | Development Management - Other                                            | Mandatory               | Town & Country Planning Act 1990 (as amended), Planning and Compulsory Act 2004 (as amended).                                                                                   |
| Planning Housing & Environmental Health | Development Management - Pre Applications & Planning advice - Fee Earning | Discretionary           | National Planning Practise Guidance and TCPA guidance on Pre-application advice and PPAs                                                                                        |
| Planning Housing & Environmental Health | Development Management - Enforcement                                      | Mandatory/Discretionary | Town & Country Planning Act 1990 (as amended), Planning and Compulsory Act 2004 (as amended).                                                                                   |
| Planning Housing & Environmental Health | Conservation                                                              | Mandatory               | Planning (Listed Buildings and Conservation Areas) Act 1990                                                                                                                     |
| Planning Housing & Environmental Health | Building Control                                                          | Mandatory               | The Building Regulations 2010 (as amended), and the Building Safety Act 2022                                                                                                    |
| Planning Housing & Environmental Health | Development of Local Plan                                                 | Mandatory               | The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), Planning and Compulsory Act 2004 (as amended) , Levelling up and Regeneration Act 2023. |

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| Planning Housing & Environmental Health      | Planning Policy                                               | Mandatory               | The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), Planning and Compulsory Act 2004 (as amended) , Levelling up and Regeneration Act 2023.                                                                                                     |
| Planning Housing & Environmental Health      | Housing Strategy & Enabling Role - Housing Strategy           | Mandatory               | Housing Act 1996, Housing Grants, Construction and Regeneration Act 1996, Housing Act 2004                                                                                                                                                                                          |
| Planning Housing & Environmental Health      | Housing Strategy & Enabling Role - Housing Register           | Mandatory               | Housing Register and Housing Advice and Prevention is Housing Act 2006.                                                                                                                                                                                                             |
| Planning Housing & Environmental Health      | Homelessness                                                  | Mandatory               | Housing Act 1996                                                                                                                                                                                                                                                                    |
| Planning Housing & Environmental Health      | Housing Advice and Prevention                                 | Mandatory               |                                                                                                                                                                                                                                                                                     |
| Planning Housing & Environmental Health      | Home Safety                                                   | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Planning Housing & Environmental Health      | Private Sector Housing Renewal - DFG's                        | Mandatory               | Housing Grants, Construction and Regeneration Act 1996.                                                                                                                                                                                                                             |
| Planning Housing & Environmental Health      | Private Sector Housing Renewal                                | Discretionary           | Housing Grants, Construction and Regeneration Act 1996                                                                                                                                                                                                                              |
|                                              |                                                               |                         | Housing Act 2004 - Housing standards and HMO licensing; Public Health Act 1936 filthy and verminous premises; Caravan Sites and Control of Development Act 1960 (as amended) for caravan site licensing; and Protection from Eviction Act 1977 for illegal eviction and harassment. |
| Planning Housing & Environmental Health      | Private Sector Housing Standards                              | Mandatory               |                                                                                                                                                                                                                                                                                     |
| Planning Housing & Environmental Health      | Pest Control                                                  | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Planning Housing & Environmental Health      | Public Health Act 1984                                        | Mandatory               | Public Health (Control of Disease) Act 1984                                                                                                                                                                                                                                         |
| Planning Housing & Environmental Health      | Environmental Protection Act - Part 1                         | Mandatory               | Environment Protection Act 1990                                                                                                                                                                                                                                                     |
| Planning Housing & Environmental Health      | Environmental Protection                                      | Mandatory               | Environment Protection Act 1990                                                                                                                                                                                                                                                     |
|                                              |                                                               |                         | Health and Safety at Work Act 1974                                                                                                                                                                                                                                                  |
| Planning Housing & Environmental Health      | Food & Safety - General                                       | Mandatory               | Public Health (Control of Diseases) Act 1984                                                                                                                                                                                                                                        |
| Planning Housing & Environmental Health      | Food & Safety - Food Safety                                   | Mandatory               |                                                                                                                                                                                                                                                                                     |
| Planning Housing & Environmental Health      | Public Health - Healthy Living                                | Discretionary           | Food Safety Act 1990                                                                                                                                                                                                                                                                |
| Planning Housing & Environmental Health      | Public Health - General                                       | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Angel Centre                                                  | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Tonbridge Swimming Pool                                       | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Tonbridge & Malling Leisure Trust                             | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Sports Grounds                                                | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Larkfield Leisure Centre                                      | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Poult Wood Golf Centre                                        | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Pleasure Grounds & Open Spaces - Tonbridge Castle Grounds     | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Pleasure Grounds & Open Spaces - Haysden Country Park         | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Pleasure Grounds & Open Spaces - Open Spaces & Amenity Areas  |                         |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Borough Wide                                                  | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Pleasure Grounds & Open Spaces - Patrolling                   | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Pleasure Grounds & Open Spaces - Countryside/Woodland         |                         |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Management                                                    | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Pleasure Grounds & Open Spaces - Leybourne Lakes Country Park | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Allotments                                                    | Mandatory               | Small Holdings and Allotments Act 1908 <b>(Legal to confirm)</b>                                                                                                                                                                                                                    |
| Street Scene, Leisure and Technical Services | Tonbridge Cemetery                                            | Discretionary           |                                                                                                                                                                                                                                                                                     |
| Street Scene, Leisure and Technical Services | Churchyards                                                   | Mandatory               | Local Government Act 1972 <b>(legal to confirm)</b>                                                                                                                                                                                                                                 |
| Street Scene, Leisure and Technical Services | Leisure Planning & Policy                                     | Discretionary           |                                                                                                                                                                                                                                                                                     |

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|----------------------------------------------|---------------------------------------------------------------|-------------------------|------------------------------------------|
| Street Scene, Leisure and Technical Services | Leisure Strategy - Market Research                            | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Leisure Strategy - Liaison with Outside Bodies                | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Events Development                                            | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Civil Contingencies                                           | Mandatory               | Civil Contingencies Act, mutual aid      |
| Street Scene, Leisure and Technical Services | Christmas Lighting                                            | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Transportation - Street Name Plates                           | Mandatory               | Section 19 of The Public Health Act 1925 |
| Street Scene, Leisure and Technical Services | Transportation - Other                                        | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Security Services Management (CCTV)                           | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Parking Services - Off-Street                                 | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Parking Services - On-Street                                  | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Borough Drainage & Land Drainage Related Works                | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Refuse Collections                                            | Mandatory               | Environmental Protection Act 1990        |
| Street Scene, Leisure and Technical Services | Public Conveniences                                           | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Street Scene - Street Cleansing Contract                      | Mandatory               | Environmental Protection Act 1990        |
| Street Scene, Leisure and Technical Services | Street Scene - Dog Warden                                     | Mandatory               | Environmental Protection Act 1990        |
| Street Scene, Leisure and Technical Services | Street Scene - Other                                          | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Recycling - Dry Recycling (provision of kerbside collections) | Mandatory               | Environmental Protection Act 1990        |
| Street Scene, Leisure and Technical Services | Recycling - Dry Recycling (provision of Bring Sites)          | Discretionary           |                                          |
| Street Scene, Leisure and Technical Services | Recycling - Food Recycling                                    | Mandatory               | Environment Act 2021                     |
| Street Scene, Leisure and Technical Services | Recycling - Garden Waste Recycling                            | Mandatory               | Environmental Protection Act 1990        |